

RÉPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTÈRE DE L'AGRICULTURE
ET DU DÉVELOPPEMENT RURAL

MINISTRY OF AGRICULTURE
AND RURAL DEVELOPMENT

Programme de Promotion de l'Entrepreneuriat
Agropastoral des Jeunes (PEA-Jeunes)

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REPUBLIC OF CAMEROON
Peace-Work-Fatherland

MINISTÈRE DE L'ÉLEVAGE, DES PÊCHES
ET DES INDUSTRIES ANIMALES

MINISTRY OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES

Youth Agropastoral Entrepreneurship
Program (AEP-Youth)

Tél.: 699 70 70 03/ 222 20 90 90

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Yaounde, 2nd August, 2022

NATIONAL OPEN INVITATION FOR TENDERS NOTICE No. 013/AONO/MINADER-MINEPIA/PEA-Jeunes/CSPM/2022 OF 2nd AUGUST 2022 FOR THE SUPPLY AND INSTALLATION OF COMPUTER EQUIPMENT TO THE GENERAL CENSUS FOR AGRICULTURE AND LIVESTOCK FOR THE YOUTH AGROPASTORAL ENTREPRENEURSHIP PROGRAMME (AEP - YOUTH) IN FOUR LOTS (Lot 1: 50 desktop computers, 75 UPS, 100 Surges protectors ; Lot 2: 20 laptops, 150 USB keys and 20 video projectors; Lot 3: 20 LASER printers B/W, 10 multifunctional colour LASER printers; lot 4: 10 LASER Colour photocopy machines and 20 Black and white LASER photocopy machines)

FUNDING: *Second instalment of IFAD-Cameroon Loan Agreement No. 2000001964-CM; PTBA Code C2106;*

1- Purpose of the call for tenders

The Republic of Cameroon has received funding from the International Fund for Agricultural Development (IFAD) for the implementation of the Youth Agropastoral Entrepreneurship Programme (AEP - Youth) and intends to use part of this funding to carry out authorised payments relating to the contract for the supply of computer equipment to incubation structures and Rural finance institutions that are partners of the AEP-Youth Programme.

2- Consistency of the services

The service, which is the subject of this contract, includes the supply and installation of: Lot 1: 50 desktop computers, 75 UPS, 100 Surges protectors ; Lot 2: 20 laptops, 150 USB keys and 20 video projectors; Lot 3: 20 LASER printers B/W, 10 multifunctional colour LASER printers; lot 4: 10 LASER Colour photocopy machines and 20 Black and white LASER photocopy machines. A bidder may bid for one or more lots but may not be awarded more than two (02) lots.

3-Participation and origin

Participation in this call for tenders is open to all companies established or represented in Cameroon and having a good experience in the field of supply, installation and maintenance of computer equipment and materials.

4-Financing

The acquisition of the computer equipment shall be financed by IFAD funds through the second instalment of the IFAD-Cameroon loan agreement No. 2000001964 CM; PTBA code C2106.

5- Consultation of the Bidding Documents (BD)

The bidding documents can be consulted during working hours at the National Coordination and Management Unit (CNCG) of the Youth Agropastoral Entrepreneurship Programme (AEP - Youth) located at the Bastos Road Junction opposite the entrance of the MEUMI PALACE Hotel, Tel 222 20 90 90/ 699 70 70 03, Email: contact@pea-jeunes.org, upon publication of this notice. An information session for bidders will be held at the AEP-Youth premises on 16th August 2022 at 10:00 AM.

6- Acquisition of the bidding documents

The Bidding Documents can be obtained at the National Coordination and Management Unit (CNCG) of the Youth Agropastoral Entrepreneurship Programme (AEP - Youth) located at the Bastos Road Junction opposite the entrance of the MEUMI PALACE Hotel, Tel 222 20 90 90/ 699 70 70 03, Email contact@pea-jeunes.org, upon publication of this notice at the above address, upon presentation of the original receipt for the payment of a non-refundable sum of CFA fifty thousand (50,000) francs to account No. 335 988 *named* "CAS ARMP Special Account" opened by the Public Contracts Regulation Agency in any BICEC agency from Monday to Friday between 8 a.m. and 3:30 p.m.

7- Submission of tenders

Each tender written in French or in English, in seven (07) copies including one (01) original and six (06) copies including a soft copy containing the financial and technical offers in PDF and identified as such, must reach the **National Coordination and Management Unit (CNCG) of the Youth Agropastoral Entrepreneurship Programme (AEP - Youth) located at the Bastos Road Junction opposite the entrance of the MEUMI PALACE Hotel, tel: 222 20 90 90/ 699 70 70 03, not later than 08th September 2022 at 1 p.m. , and must bear the words: "NATIONAL OPEN INVITATION FOR TENDERS NOTICE No. 013/AONO/MINADER-MINEPIA/PEA-Jeunes/CSPM/2022 OF 2nd AUGUST 2022 FOR THE SUPPLY AND INSTALLATION OF COMPUTER EQUIPMENT TO THE GENERAL CENSUS FOR AGRICULTURE AND LIVESTOCK FOR THE YOUTH AGROPASTORAL ENTREPRENEURSHIP PROGRAMME (AEP - YOUTH)**

"ONLY TO BE OPENED IN THE BID OPENING SESSION"

8- Admissibility of tenders

Each bidder must attach to his administrative documents a bid bond issued by a first class bank or an insurance company approved by the Ministry of Finance, and listed in Exhibit 11 of the bidding documents, amounting to: Lot 1: two million four hundred thousand (2,400,000) CFA francs; lot 2: one million one hundred seventy thousand (1,170,000) CFA francs; lot 3: three hundred twenty thousand (320,000) CFA francs; lot 4: two millions nine hundred ninety thousand (2,990,000) CFA francs, valid for thirty (30) days beyond the date of validity of the tenders.

9- Opening of bids

The administrative documents as well as the technical and financial documents shall be opened on the 08th September 2022 at 2 p.m. by the Special Contract Award Commission, in the conference room of the **Youth Agropastoral Entrepreneurship Programme (AEP - Youth) located at the Bastos Road Junction opposite the entrance of the MEUMI PALACE Hotel, tel: 222 20 90 90/ 699 70 70 03, Email: contact@pea-jeunes.org**. Bidders may attend this opening session or be represented by a duly mandated person of their choice.

10- Implementation period

The maximum delivery period provided by the Delegated Contracting Authority shall be thirty (30) days from the date of notification of the contract to the contracting party.

11. Evaluation criteria

11.1. Elimination criteria

- ✓ Incomplete or non-compliant administrative file after the expiry of the 48-hour moratorium;
- ✓ Misrepresentation, substitution or falsified documents;
- ✓ Absence of a sworn declaration by which the bidder certifies that he has not abandoned the implementation of any contract in the last three (03) years, but also that it is not included in the list of defaulting companies established annually by MINMAP and that MINMAP does not have any ongoing proceedings against them
- ✓ Absence of *prospectuses*;
- ✓ Non-compliance with the required main technical specifications;
- ✓ Incomplete financial offer or presence of financial information in the technical offer;
- ✓ Failure to comply with 5 of the 6 essential criteria;
- ✓ Absence of the tenderer's self-certification form ;

11.2- Essential criteria

For a bid to be accepted for the financial analysis, it must meet all the elimination criteria and at least 5 out of the 7 essential criteria

No	ESSENTIAL CRITERIA	POSITIVE (YES)	NEGATIVE (NO)
1	Presentation of the tender (documents in order and colour dividers)		
2	Implementation period <= 30		
3	Experience of at least three (03) years in the sale, installation and maintenance of computer equipment in Cameroon with more than three contracts in the last three years (2019, 2020; 2021)		
4	Non-compliance of the models of the bidding documents.		
5	Warranty: at least 1 year from the provisional acceptance		
6	Proof of acceptance of the contract conditions (Particulars of the call for tenders (DPAO), technical specifications and draft contract initialled on each page, dated, signed and stamped on the last page)		

11.3. The ex-post qualification criteria applicable to Bidders are as follows:

- Financial capacity (provide proof of solvency of at least 75% of the amount of the bidder's offer);
- For bidders who are not manufacturers, provide a certificate of origin and an authorisation from the manufacturer or authorised distributor as per ITB 19.1 A;
- Provide a certificate of compliance to international standards for all the equipment;
- Have a functional After Sales Service (AS) (equipped workshop and qualified personnel(at least one IT engineer and one technician) which will be visited prior to the award of the contract;

Note: The Delegated Contracting Authority will verify all information provided before awarding the contract. Any false information provided will lead to the rejection of the tenderer's bid.

12. Award of contract

The contract will be awarded to the Bidder whose bid is evaluated as the lowest evaluated bid and is deemed to be substantially responsive to the bidding documents, provided that the Bidder is also deemed to be qualified to perform the Contract satisfactorily (ITB 19, 38 and 40).

13. Duration of validity of bids

Bidders shall remain bound by their tenders for ninety (120) days from the closing date for the submission of tenders.

14. Further information

Additional information may be obtained during working hours at the **National Coordination and Management Unit (CNCG) of the Youth Agropastoral Entrepreneurship Programme (AEP - Youth) located at the Bastos Road Junction opposite the entrance of the MEUMI PALACE Hotel , tel: 222 20 90 90/ 699 70 70 03, Email: contact@pea-jeunes.org.**

15. Fraud and corruption

For any denunciation of corruption or bad practices, please call the Ministry in charge of Public Contracts or send an SMS to the following numbers: **673 205 725 / 699 370 748**

16. Sexual harassment, exploitation and abuse

The provisions of IFAD's Policy on the Prevention and Suppression of Sexual Harassment, Exploitation and Abuse, which may be amended from time to time, must be respected. Any violation of the provisions of this policy should be reported to the National Coordination and Management Unit (CNCG) of the Youth Agropastoral Entrepreneurship Programme (AEP'-YOUTH), to the State authorities and/or to IFAD anonymously by email (ethicsoffice@ifad.org) or via WhatsApp at +39 06 5459 2525.

Done at Yaoundé, on **2nd August, 2022**

The National Coordinator

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